

FINAL ACTION MEMO
Planning Commission Meeting of July 25, 2023

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
<p>1. Call to Order.</p> <ul style="list-style-type: none"> • Meeting called to order at 6:00 p.m. by Chair Clayborne. • PC members present were Mr. Clayborne, Chair; Mr. Missel, Vice-Chair; Mr. Bivins; Mr. Carrazana; Mr. Murray; Ms. Firehock; and Mr. Moore. • No PC Member were absent. • Staff members present were: Rebecca Ragsdale, Lea Brumfield, Kevin McDermott, Andy Herrick and Carolyn Shaffer. 	
<p>2. Other Matters Not Listed on the Agenda from the Public</p>	<p><u>Clerk:</u> None</p>
<p>3. Consent Agenda:</p> <p>Action: On motion of Commissioner Missel, seconded by Commissioner Murray, by a vote of 7:0, the Planning Commission approved the removal of CCP202300001 Ragged Mountain Raw Water Pump Station from the consent agenda.</p> <p>3a. Approval of Minutes for June 27, 2023.</p> <p>Action: On motion of Commissioner Firehock, seconded by Commissioner Missel, by a vote of 7:0, the Planning Commission approved the consent agenda as amended and the minutes from the June 27, 2023, meeting.</p> <p>3b. CCP202300001 Ragged Mountain Raw Water Pump Station (Kevin McCollum/Rebecca Ragsdale)</p> <p>Stating that he had a personal interest in a business that may realize a reasonably foreseeable benefit as a result of this transaction, Commissioner Missel disqualified himself from participation in this item.</p>	<p><u>Clerk:</u> Post to website</p>

<p>Action: On motion of Commissioner Firehock, seconded by Commissioner Carrazana, by a vote of 6:0 (Commissioner Missel recused himself), the Planning Commission found the location, character, and extent of the Ragged Mountain Raw Water Pump Station to be in substantial accord with the Comprehensive Plan for the reasons identified in the staff report. (Commissioner Missel filed a conflict-of-interest statement)</p>	
<p>4. Work Session:</p> <p>4a. ZTA20220002 Zoning Modernization Phase I Staff presented the progress of the current ordinance drafting process for the Zoning Modernization project and highlighted the framework that Phase I provides for the future phases of the project. The presentation included examples of draft ordinance language and outlined proposed changes from the current ordinance. (Lea Brumfield)</p>	<p><u>Clerk:</u> None</p>
<p>5. Presentation:</p> <p>CPA202100002 AC44 Updates Staff provided an update on upcoming AC44 Phase 2 engagement opportunities and upcoming Planning Commission work sessions. Staff's update included the format of the August 8 Planning Commission work session on Planning Toolkits and the proposed AC44 fall engagement schedule. (Kevin McDermott)</p>	<p><u>Clerk:</u> None</p>
<p>6. Review of Board of Supervisors Meeting:</p> <p>Mr. McDermott gave an overview of the July 19, 2023, Board of Supervisors meeting.</p>	<p><u>Clerk:</u> None</p>
<p>7. Committee Reports:</p> <p>Commissioner Firehock: The Historic Preservation Committee met on Monday, July 24, 2023, and discussed guidelines for an awards program, and historic markers.</p>	<p><u>Clerk:</u> None</p>

<p>Commissioner Missel: The 5th & Avon CAC met last Thursday, and heard a presentation about a parcel on Stoney Ridge Road and Broadband Focus Group.</p>	
<p>8. Old Business/New Business: Commissioner Firehock attended the APA meeting last week.</p>	<p><u>Clerk:</u> None</p>
<p>9. Items for follow up:</p>	<p><u>Clerk:</u> None</p>
<p>Adjourn: The Planning commission adjourned at 7:51 p.m. The next Planning Commission Meeting will be held on Tuesday, August 8, 2023.</p>	